
Basic Document Generation and Asset Investigations for Financial Litigation Unit Personnel
December 17-19, 2001
Columbia, South Carolina

Agenda

Monday, December 17, 2001

8:00 - 8:30 A.m.	Registration
8:30 - 8:45 A.m.	Welcome and Administrative Remarks
8:45 - 10:10 A.m.	Overview of Wordperfect 9.0
10:10 - 10:30 A.m.	Break
10:30 - 12:00 P.m.	Wordperfect 9.0 Tips and Techniques
12:00 - 12:30 P.m.	Formatting of Wordperfect Documents
12:30 - 1:30 P.m.	Lunch
1:30 - 2:00 P.m.	Document Generation - Understanding the System and Identification of Fields and Tables
2:00 - 3:00 P.m.	Document Generation - Getting Started
3:00 - 3:20 P.m.	Break
3:20 - 5:00 P.m.	Document Generation - the Basics by Batch
5:00 P.m.	Recess

Tuesday, December 18, 2001

8:30 - 10:00 A.m.	Document Generation - the Basics by Event
10:00 - 10:20 A.m.	Break

10:20 - 11:00 A.m.	Document Generation - Sql/Identifying Errors
11:00 - 12:00 P.m.	Document Generation Package - Debtor Exam
12:00 - 1:00 P.m.	Lunch
1:00 - 2:00 P.m.	Document Generation Packages - Debtor Exam (Continued)
2:00 - 3:00 P.m.	Document Generation - Optional Records
3:00 - 3:20 P.m.	Break
3:20 - 5:00 P.m.	Document Generation Packages - Agreed Garnishment
5:00 P.m.	Recess
5:30 - 6:30 P.m.	Reception

Wednesday, December 19, 2001

8:30 - 9:30 A.m.	Question and Answer Session
9:30 - 9:50 A.m.	Break
9:50 - 12:00 P.m.	Asset Investigations
12:00 P.m.	Adjournment